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Proactive Taxpayer Advocates

Enrolled to Practice Before the Internal Revenue Service
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Offer in Compromise Information/Documentation Needed

This listing will appear to be quite extensive. A lot of this may not apply to you. Otherwise, if you have a complicated financial situation, then there will be a lot of information requested of you. You will need to provide the following information that applies to you as best as you can. It may be necessary for you to obtain some of this information from other sources. If you need help in finding out where to get this information, contact us.

1. Copies of last 6 months bank statements for all bank accounts
2. IRA, Pension Plan, 401K, SEP, KEOGH, statements for last 2 quarters
3. Copies of Securities: Stocks, Bonds, Mutual Funds, Certificates of Deposit, Money Market Funds, Government Securities, or any other marketable securities
4. Copies of all life insurance policies
5. Copies of all vehicle titles
6. Copies of all titles on boats, snowmobiles, jet-ski's, motorhomes, trailers, ATV's, or any other titled property.
7. Copy of home mortgages or contract for deeds
8. Copy of rental lease agreement (if you are renting)
9. List of all real property owned
10. Copy of most recent property tax statements
11. Copies of promissory notes on all loans
12. Copy of tax returns for the years involved
13. Copy of last 3 years personal tax returns (Federal & State)
14. Copies of any court proceedings or suits; copies of bankruptcies
15. List of recent asset sales: name of purchaser, date, market value, amount sold for, how paid
16. Listing of any other assets of value: jewelry collections, stamp/coin collections, antiques, collectibles, shop/garage equipment, lawn tractors, expensive tools, or anything else of value
17. Listing of interests in any other property: real estate, partnerships, businesses, etc. What your interest is, value of your interest, appraisals of such, or copies of financial statements or tax returns.
18. Any other items that could be considered income or an asset: unemployment, social security payments, potential inheritance, expense account reimbursements, vacation pay, etc.
19. Copies of most recent credit card statements and loan statements
20. Verification of loan balances.
21. Copies of last 4 most recent and consecutive paycheck stubs
22. If you own a business, complete form 433B
23. Copies of latest utility bills: Gas, Electric, trash, telephone, water
24. Copies of insurance policies: car, home, health
25. Copies of outstanding Doctor & Dentist bills not covered by insurance
26. If self employed, copies of your form 1040 ES for each quarter due to date
27. Copies of court ordered payments (copies of the court orders) for alimony and/or child support
28. Copies of receipts or other proof to support the expenses listed Form 433A
29. Listing and valuation of household furnishings. (furniture, appliances, equipment) (garage sale value)